

The power of connected minds.



We are the world's leading chemical company because we offer intelligent solutions for our customers and for a sustainable future. We link and develop people with diverse talents all over the world. For you, this means a variety of ways to advance. Not only your performance but also your personality matter to us. At BASF, careers develop from opportunities.

For our Agricultural Solutions department, we are currently looking for:

Customer Service Officer – temporary 1 year

What you can expect/ Main responsibilities

- Order processing of all transaction type orders and order confirmations to customers
- Order Management (handle inquiries, check product availability, order entry and monitoring material allocation)
- Proactive order monitoring and keeping customers updated with regular information pertaining to orders and shipments.
- Credit Limit follow up for allocated customers
- Process sample orders request and timely deliver to customers
- Archiving documentation related to orders and invoices
- Prepare ad-hoc reports, as requested by management
- Ensure compliant execution of processes and adherence to BASF regulations as well as local laws

What we expect

- University Degree (preferable in Economics)
- Excel and SAP would be needed (or previous experience in Customer using another ERP)
- Good knowledge of English
- Competences: analytical thinking, proactive attitude, correctness, commitment to deadlines, team spirit (inter-departmental cooperation), adaptability

We offer

Responsibility from day one in a challenging work environment and "on-the-job" training as part of a committed team. Work in a young dynamic team in a world leading chemical company.

Job Field:

Supply Chain

Location:

Bucharest

Company:

BASF SRL

Job Type:

Temporary – 1 year

Application:

If you are interested in this opportunity, please send your professional CV with a photo to the following address:

jobs.romania@basf.com

***Only selected candidates will be contacted.**

For more information

please contact:

Tel.: 0040215299055

E-Mail: jobs.romania@basf.com

 **BASF**
We create chemistry

Join the best team.

There are more than 100.000 other minds to connect with.